



Decree Index no. 272456  
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Date 07.11.2024  
Title III Class 14  
UOR SMI

### **The Director**

- HAVING REGARD TO the Erasmus interinstitutional agreements existing or being defined between Politecnico di Milano and its partner universities, aimed at giving its students the opportunity to spend a period of study abroad recognised by the University;
- HAVING REGARD TO the interinstitutional agreements existing or being defined between Politecnico di Milano and its non-European partner universities, aimed at giving its students the opportunity to spend a period of study abroad recognised by the University;
- HAVING REGARD TO the interinstitutional agreements existing between Politecnico di Milano and its European and non-European partner universities aimed at giving its students the opportunity to spend a period of study abroad recognised by the University and aimed at achieving the Double Degree;
- HAVING REGARD to the Politecnico di Milano's participation in the international networks Alliance4Tech, Medes, Unitech and the European University Initiative Enhance;
- HAVING REGARD TO the assignment of the Erasmus Charter for Higher Education 2021-2027 by the European Commission;
- HAVING REGARD TO the European Commission's guidelines for the Erasmus programme for the seven-year period 2021-2027;
- PENDING the Convention between the Erasmus National Agency and Politecnico di Milano for mobility in the field of education and training for the academic year 2025/2026;
- HAVING REGARD TO the Erasmus+ KA171 2023 Agreements between the Erasmus National Agency and Politecnico di Milano;
- HAVING REGARD TO the "Guidelines for the management of international student mobility" approved by the Academic Senate of 22.07.2024;
- HAVING REGARD TO Italian Ministerial Decree 930 del 29.07.2022 "Provisions to allow simultaneous enrolment in two university programmes" and in particular Article 7 - paragraph 2.
- HAVING REGARD TO the Academic Senate's resolution of 21.10.2024;
- HAVING REGARD to the Board of Governors' Resolution of 29.10.2024;

### **HEREBY DECREES**

the issuance of the **First call for participation in International Mobility programmes (Double Degree and Mobility for Study) for the 2025/2026 academic year, edition for the**

#### **School of Design**

the text of which, attached to this decree, constitutes an integral part thereof.

Milan,

The Director  
Dr. Assunta Marrese

Digitally signed in accordance with the Digital Administration Code - Italian Legislative Decree 82/2005 as amended and supplemented, Article 21, paragraph 1.2



**POLITECNICO  
MILANO 1863**

**EDUCATION DIVISION**

First call  
for participation  
in the  
International Mobility Programmes  
for the academic year  
2025/2026

**Edition**

**School of Design**

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- ▶ **dd** Double Degree International Mobility
- ▶ **ms** International Mobility for Study

## **1. GENERAL INFORMATION**

Politecnico di Milano offers its students the opportunity to participate in the following international study activities:

- International Mobility aimed at obtaining ECTS credits that are an integral part of the programme envisaged for the completion of the study cycle, hereinafter referred to as **International Mobility for Study**;
- International Mobility aimed at obtaining a Double Degree, at the partner institution and at Politecnico di Milano, hereinafter referred to as **Double Degree International Mobility**.

The student may conduct the following activities abroad:

- A period of study to earn ECTS credits as an integral part of the programme envisaged for completing the study cycle.
- A period of thesis research, possibly associated with a period of study as described above. Students selected for thesis mobility are responsible for verifying with the host institution the available options for conducting their thesis work.
- A period of study as described above, including a short internship of less than two months, immediately following the period of study or undertaken in the same period. Such mobility, known as *combined* mobility, is considered in its entirety as a period of study.
- A period of thesis research combined with a short internship of less than two months, immediately following the period of study or undertaken in the same period.

All the activities described above can be carried out either “in presence” at the partner institution or in a *blended mode*, which includes a virtual and a “in presence” components. **The “in presence” part of the mobility must, however, always be of a minimum duration of 2 months in order for the mobility to be eligible and valid.**

The international mobility offered by the Politecnico di Milano is based on exchange **agreements** with numerous partner institutions. Depending on the type of agreement, the following are available:

- Erasmus Mobility for Study purposes<sup>1</sup>;
- Non-European Mobility for Study purposes<sup>2</sup>;

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<sup>1</sup> The following European Community countries participate in the Erasmus programme: Austria, Belgium, Bulgaria, Cyprus, Croatia, Denmark, Estonia, Finland, France, Germany, Greece, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, the Netherlands, Poland, Portugal, Czech Republic, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Hungary and the countries of the European Economic Area: Iceland, Liechtenstein and Norway, the candidate countries for membership (Turkey and the former Yugoslav Republic of Macedonia).

<sup>2</sup> All mobility opportunities to be carried out in countries not included in point 1 above are considered non-European mobility opportunities. Mobility to Switzerland and the United Kingdom is considered non-European mobility.

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-Double Degree Mobility, both with European partner universities participating in the Erasmus programme, and with partner universities in non-European countries.

The mobility opportunities for the 2025/2026 academic year will be called twice during the current academic year:

- this first call announces all mobility opportunities available for the 2025/2026 academic year, whether they are Mobility for Study, to be carried out in the first or second semester, or Double Degree Mobility.
- the second call, which will be published in April 2025, will announce all the Mobility for Study opportunities still available for the 2025/2026 academic year, compatibly with the internal organisational schedules of the partner universities, along with any new mobility opportunities whose agreement has been signed in the meantime. No Double Degree Mobility opportunities will be announced in the latter.

### **1.1 ELIGIBLE CANDIDATES**

This Call is addressed to all students enrolled on:

- Laurea (equivalent to Bachelor of Science) programmes
- Laurea Magistrale (equivalent to Master of Science) programmes
- Single Courses

in the School of Design.

In the case of simultaneous enrolment in two study programmes, it will not be possible to apply for Double Degree Mobility.

Students simultaneously enrolled in two study programmes at Politecnico di Milano may **only** submit one application for Mobility for Study, choosing between one study programme or the other.

Students simultaneously enrolled in one study programme at Politecnico di Milano and another programme at an Italian or foreign university may **only** submit one application for Mobility for Study, for the programme they are enrolled in at Politecnico di Milano.

At the end of the First Call selections, the candidates may be:

- **Confirmed**: selected candidates who have confirmed the mobility
- **Withdrawn**: selected candidates who have withdrawn from the mobility or have not given a response to the allocation in the timescales envisaged by this Call
- **Eligible** candidates not selected due to lack of available places
- **Ineligible**

At the opening of the Second Call, in which only Mobility for Study opportunities still available will be offered, the following individuals will **NOT** be able to apply:

- Students confirmed for Double Degree Mobility in the first call

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- Students selected for a Mobility for Study in the first call, regardless of whether they have confirmed their allocated institution

### **1.2 RIGHTS AND DUTIES OF THE MOBILITY STUDENT**

Based upon interinstitutional agreements signed between Politecnico di Milano and the partner Universities, valid for the 2025/2026 academic year, the international mobility student will have the right to:

- access the services offered to students duly enrolled at the partner institution without the obligation to pay tuition fees;
- attend courses at the partner institution and take the relevant exams to obtain the qualification at Politecnico di Milano;
- receive full academic recognition for the activities agreed upon and completed satisfactorily during the mobility period.

To participate in International Mobility for Study, students must:

1. upon departure, be enrolled at least to the second year of a Laurea (equivalent to Bachelor of Science) programme at Politecnico di Milano, or be in the condition of “students approaching the conclusion of their studies” (see Article 11 of the Regulation on student contribution);
2. be enrolled in only one Laurea (equivalent to Bachelor of Science)/Laurea Magistrale (equivalent to Master of Science) programme, in the case of Double Degree Mobility;
3. enrol for the 2025/2026 academic year, if required, by the set deadlines;
4. have fulfilled any assigned OFA additional educational obligations in English language proficiency;
5. duly pay the student contribution due for the 2025/2026 academic year to Politecnico di Milano. Students are exonerated from paying tuition fees to the host university. However, the host university may request the payment of a small sum to cover insurance costs, student union membership or the use of various materials (photocopies, laboratory products, etc.) applying treatment identical to that of local students;
6. submit their Politecnico di Milano study plan, if requested, which includes the courses subject to validation at the end of the mobility period;
7. sign before departure and respect the Mobility Agreement that regulates the relationship between the student and Politecnico di Milano during the stay abroad, and deliver all requested documentation;
8. respect the regulations and the academic calendar of the host university;
9. carry out the activities agreed with the host university, taking the set examinations.

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### **1.3 MOBILITY PROGRAMMES**

#### **▶ dd 1.3.1 DOUBLE DEGREE INTERNATIONAL MOBILITY**

Double Degree programmes allow Politecnico di Milano students to spend a period of study abroad, attending courses aimed at achieving an Italian qualification and a foreign qualification of the same level.

The participation conditions vary depending on the agreement with the partner institution, the year of attendance and the necessary academic requirements. In the majority of cases, those programmes involve:

- attendance from 1 to 2 academic years at a partner University;
- achievement of a maximum of 120 ECTS credits taken abroad (equivalent to CFU credits) of which a maximum 60 recognised by Politecnico di Milano;
- the taking of a minimum of 60 ECTS credits at Politecnico di Milano;
- the discussion of the Laurea (equivalent to Bachelor of Science) thesis at Politecnico di Milano and at the partner University, where required.

It is specified that the duration of the mobility and the number of places available are subject to the agreement with the partner institution.

For further details on the characteristics of each agreement, see the “Map of partner institutions and international mobility agreements” available at the link <https://www.polimi.it/en/campus-e-servizi/international-mobility>, which details the following:

- the requirements for the year of application. Please note that, solely for the purposes of this Call, students enrolled in Laurea Magistrale (equivalent to Master of Science) programmes in the second semester of the 2023/2024 academic year will be considered as students enrolled in the first year;
- the average grade requirements (to be considered as the total weighted average, namely the weighted average of the whole university career);
- the Double Degree Mobility scheme;
- the available places and the Study Programmes that have access to them;
- links to the website of the partner institution and the pages focusing on exchange students.

**The minimum requirements may be checked again by the host institution at the time of application and admission to the programmes.**

►ms **1.3.2 INTERNATIONAL MOBILITY FOR STUDY**

International Mobility for Study Programmes allow Politecnico di Milano students to spend a period studying abroad, attending courses aimed at achieving ECTS credits that will be recognised in their academic career.

The **duration** of the Mobility for Study and the **number of available places are subject to the agreement with the partner institutions.**

**It should also be noted that Mobility for Study generally lasts for one semester. Any extensions must be agreed with the Politecnico di Milano and the host institution.** In any case, the duration of the mobility may not be less than **2 months** or more than **12 months**.

The mobility as part of Erasmus must take place between 1 July 2025 and 30 September 2026.

The mobility in the non-European area may take place between 1 July 2025 and 31 December 2026 and may not start after 30 June 2026.

**Be aware of the rule of the first semester of the Laurea Magistrale (equivalent to Master of Science)**

Students who, when applying, are enrolled on the third year of a three-year Laurea (equivalent to Bachelor of Science) programme or on single programmes and who enrol on a Laurea Magistrale (equivalent to Master of Science) programme in the second semester of the 2024/2025 academic year may carry out the mobility both in the first and the second semester of the 2025/2026 academic year.

Students who, when applying, are enrolled on the third year of a three-year Laurea (equivalent to Bachelor of Science) programme or on single programmes and who enrol on a Laurea Magistrale (equivalent to Master of Science) programme in the first semester of the 2025/2026 academic year will carry out the international mobility only in the second semester of the same year.

Students who, when applying, are enrolled on the third year of a three-year Laurea (equivalent to Bachelor of Science) programme and who enrol on a Laurea Magistrale (equivalent to Master of Science) programme in the second semester of the 2025/2026 academic year, will not carry out the international mobility in the semester of enrolment.

Students who, when applying, are enrolled on the third year of a three-year Laurea (equivalent to Bachelor of Science) programme and who do not graduate in time to enrol on a Laurea Magistrale (equivalent to Master of Science) programme during the 2025/2026 academic year may carry out the international mobility both in the first and the second semester of the same year and for as long as they are enrolled on a three-year Laurea (equivalent to Bachelor of Science) programme.



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**SPECIAL INTERNATIONAL MOBILITY FOR STUDY PROJECTS**

***MEDes***

Students will have the opportunity to apply, where envisaged, and exclusively with this Call, for the **MEDes Project**. Candidates must express that choice as their first preference; otherwise, it cannot be taken into consideration. The Promoter of the MEDes agreement will arrange individual meetings with the candidates, during which they will be able to express the order of preference of the MEDes institutions. The final destination institution will be decided during the MEDes network Board Meeting in March 2025, during the week of workshops at which the selected students will be asked to participate.

**ERASMUS KEY ACTION 171 PROGRAMME – NON-EUROPEAN COUNTRIES**

Students enrolled on:

- the third years of a Laurea (equivalent to Bachelor of Science) programme at the School of Design
- a Laurea Magistrale (equivalent to Master of Science) programme at the School of Design

may apply for the ERASMUS KEY ACTION 171 PROGRAMME. To consult the Laurea Magistrale (equivalent to Master of Science) programmes for which the mobility agreements indicated below are valid, see the “Map of partner institutions and international mobility agreements”.

The mobility may only be carried out after actual enrolment to the Laurea Magistrale (equivalent to Master of Science) programmes listed above, and in respect of the rules indicated in Articles 1.2 and 1.3 of this Call.

Action KA171 International Credit Mobility, as part of the Erasmus+ Programme, offers the possibility of mobility periods to non-European countries.

The Erasmus+ KA171 mobilities planned for the 2025/2026 academic year have specific destinations and grants. The table below lists the mobility opportunities planned by the individual approved projects, indicating the duration and the respective grants.

Students wishing to apply will be able to enter one or more KA171 preferences, where available, among the 6 preferences that can be expressed.

**The minimum admissible duration of physical mobility to receive the grant is 2 months.**

The amounts indicated in the table are to be considered per individual participant.

<b>Destination Country</b>	<b>Partner University</b>	<b>no. of participants</b>	<b>Total duration (full months) per participant</b>	<b>Max. travel grant per participant</b>	<b>Max. mobility support per participant</b>
Australia	Royal Melbourne Institute of Technology	2	5	€1500	€3500



## 2. CHOICE OF INSTITUTIONS TO WHICH TO APPLY

In order for the application to be valid and effective, the student must:

- Consult the “Map of partner institutions and international agreements” which details, for each agreement, the places available and the Study Programmes that have access to them, as well as the links to the web pages of partner universities dedicated to exchange students, if available.
- Check the programmes offered and the language in which they are delivered, the academic calendar, the language requirements, the deadlines for submitting the application, etc. on the websites of the partner institutions.
- Check the additional requirements indicated in the Educational Rules of his/her Programme (see Article 12 of the Regulations) available on the University website, and the information/rules published on the School or Study Programmes websites.
- **Please Note:** Students not having Italian citizenship cannot carry out a period of study abroad in the Country of first citizenship, as declared at the moment of enrolment at Politecnico di Milano, or in the Country of academic origin.
- **Please Note:** Actual mobility is subject to the selected student being accepted by the partner Institution, which can always define mobility constraints and limitations.
- It is also noted that some proposed mobility places will be confirmed only after the finalisation of agreements still being negotiated.
- It is also emphasised that the educational offer of partner Universities may undergo changes that prevent the proposed exchange from taking place.

**Please note!** Many host institutions request, among the requirements for admission to the exchange, knowledge of a language certified by official certificates. It is the candidate student's responsibility to check, on the website of each institution indicated in the application, for the existence of any conditions for the exchange, and to prepare the necessary documentation to prove the required linguistic skills by the deadlines fixed by the institutions themselves.

### **3. SUBMISSION OF APPLICATION**

Students interested in applying for a Double Degree Mobility and/or an International Mobility for Study programme must complete the application online using the “International Mobility for Study” app, available in the personalised Online Services **from 19 November 2024 at 10 January 2025 (at 12 pm - midday)**. **The closing date for applications is mandatory: no application may be modified or completed beyond 10 January at midday.**

**If the student wishes to apply for both the Double Degree Mobility and the International Mobility for Study, he/she must complete two separate applications online.**

**Students who submit two applications must attach just one *portfolio* and two different *profiles* in each application.**

The requested annexes should be uploaded online in **PDF format** according to the specifications indicated below:

- Portfolio – maximum size 10 MB, with images of maximum size 300 dpi
- Profile: Resume and motivation letter in English – maximum size 2 MB.

**When applying for the Double Degree International Mobility, the student may select a maximum of 3 preferences.**

**When applying for International Mobility for Study, the student may select a maximum of 6 preferences.**

For each of the selected institutions, the student will be able to see, when applying, the number of places available for the Call for the 2025/2026 academic year, and the number of preferences expressed by candidates for the Calls for the 2024/2025 academic year where available.

**N.B.** students enrolled on a Laurea Magistrale (equivalent to Master of Science) who have achieved a Laurea (equivalent to Bachelor of Science) from an Italian university other than Politecnico di Milano must self-certify, in the specific section of the online application, the weighted average of exams taken, the maximum value of which amounts to 30, and the absolute first year of enrolment (the first year of enrolment on any first level Laurea, equivalent to Bachelor of Science programme, even if different from that for which the qualification was achieved). The total ECTS credits obtained in the first cycle will in any case be considered to amount to 180. Those students must also self-certify any participation in a Mobility for Study programmes, of the minimum duration of 2 months, carried out during the previous university programme.

**N.B.** students enrolled on a Laurea Magistrale (equivalent to Master of Science) holding a non-Italian qualification must self-certify, in the specific section of the online application, the absolute first year of enrolment (the first year of enrolment on any Laurea, equivalent to Bachelor of Science programme, even if different from that for which the qualification was achieved).

Any self-certified data not compliant with what is required will see the candidate excluded from the selection process. If, after checks are performed, the self-certified data is found to be false or untrue,

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the candidate will forfeit the benefits obtained based upon the untrue declaration, in accordance with Article 75 of Italian Presidential Decree 445/2000.

Students who, when applying, are enrolled on the third year of a Laurea (equivalent to Bachelor of Science) programme or on Single Courses, will be asked to **indicate the Programme that they wish to attend in the 2025/2026 academic year**. The selection will be made based upon what is declared by the student in the application phase. If the programme to which the student actually enrolls differs from that indicated in the application, the mobility may not take place. Nonetheless, students who will be enrolling in a Laurea Magistrale (equivalent to Master of Science) programme other than the one indicated in the application and for whom mobility will not be possible may apply for the second call.

Students holding a non-Italian qualification enrolled in the first year of a Laurea Magistrale (equivalent to Master of Science) programme will only be able to access the international mobility application once they have completed the enrolment procedures available at the [link](#).

**Students who have not uploaded the portfolio and profile and/or have not expressed at least one preference will be considered not assessable and, as a result, will be excluded from the selections.**



## **4. ASSESSMENT OF CANDIDATES: THE GRADE**

The student's academic career is assessed by applying the function known as **grade formula**. The value generated by the formula, the **grade**, considers the total weighted average, namely the weighted average of the whole university career, ECTS and academic career time. With the same weighted average and ECTS, the formula therefore allocates a better grade to students who have achieved the same results in shorter timescales.

**The grade is calculated automatically, during the selection phase, with the student's career details at 31 December 2024.**

The grade is calculated as follows:

$$Media\ totale + 0.1 \left( \frac{CFU_{1^{\circ}livello} + CFU_{2^{\circ}livello}}{Anni\ di\ immatricolazione\ totali - 1} - 30 \right)$$

where

$$Media\ totale = \frac{CFU_{1^{\circ}livello} \cdot Media_{1^{\circ}livello} + CFU_{2^{\circ}livello} \cdot Media_{2^{\circ}livello}}{CFU_{1^{\circ}livello} + CFU_{2^{\circ}livello}}$$

"Anni di immatricolazione totali" (Total enrolment years) means all years spent from the absolute first enrolment on any Laurea (equivalent to Bachelor of Science) programme, even if different from that for which the qualification was achieved. Therefore, the years of any suspension of studies are also included.

A bonus of 3 points on the grade value will be awarded to candidates who:

- have never carried out an international Mobility for Study at a foreign university, virtually or in person, with Politecnico di Milano or with another Italian university;

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- have withdrawn from the international mobility to be carried out in the second semester of 2024/2025 academic year by midday on 10.01.2025, by accessing the “International Mobility for Study” online services and clicking on “my mobility opportunities” and on the specific WITHDRAW button.

Candidates with a three-year degree from a foreign university will not benefit from the 3 bonus points, as a foreign qualification is considered international mobility.

In the event of simultaneous enrolment in more than one Laurea (equivalent to Bachelor of Science) or Laurea Magistrale (equivalent to Master of Science) programme, the results obtained by students in relation to the programme for which they applied will be taken into account in calculating the grade.

The grade can therefore reach a maximum value of 33 points + 3 bonus points.

For the purposes of calculating the grade of students enrolled on a Laurea Magistrale (equivalent to Master of Science) holding a Laurea (equivalent to Bachelor of Science) achieved at an Italian university other than Politecnico di Milano, and for the purposes of the possible allocation of 3 bonus points, the self-certified data provided in the application phase will be used, considering a number of total ECTS credits of 180.

To calculate the grades of students enrolled in a three-year Laurea (equivalent to Bachelor of Science) programme who already hold another Laurea (or equivalent qualification) and have had their prior courses recognised, the absolute first year of enrolment in the previous course will be considered as the enrolment year. However, the weighted average and ECTS credits earned will only apply to the current three-year degree level.

For candidates holding a non-Italian academic qualification enrolled on a Laurea Magistrale (equivalent to Master of Science) programme, the grade will be calculated, for the part referring to the first level, taking into account the average obtained at the university of origin on a scale of thirtieths, a total number of ECTS credits of 180 and the absolute year of first enrolment self-certified at the application stage. For the part relating to the Laurea Magistrale (equivalent to a Master of Science) programme, the records present in the career at 31.12.2024 will be considered.

The grade formula is not applicable to candidates enrolled on the first year of a three-year Laurea (equivalent to Bachelor of Science) programme; they will therefore be inserted in the ranking based upon a grade calculated on the score obtained at the entry test reported in thirty-thirds.



## **5. HOW MOBILITY INSTITUTIONS ARE SELECTED AND ALLOCATED**

Only one mobility may be allocated to each selected candidate, to be carried out exclusively in the 2025/2026 academic year.

Candidates for International Double Degree Mobility will be assessed and selected first.

At the end of the acceptance period of the first allocation period for Double Degree international mobility, eligible but not selected candidates may reapply with new preferences. Students who reapply for the Double Degree will not be considered for International Mobility for Study in the first call. Those who do not reapply will withdraw from the Mobility for Double Degree for the 2025/2026 academic year. However, if they apply for Mobility for Study, they will be evaluated for that instead.

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The assessment and selection of candidates for International Mobility for Study will, therefore, commence after the first Double Degree allocation.

### ► dd *DOUBLE DEGREE INTERNATIONAL MOBILITY*

#### **5.1 SELECTION AND ASSIGNMENT OF A DOUBLE DEGREE INTERNATIONAL MOBILITY**

Each candidate must check the outcome of their application through the “International Mobility for Study” portal, during the acceptance windows outlined below.

Instructions on how to confirm the allocated institution in each of the published rankings will be provided in the application and published online on the dedicated web page; <https://www.polimi.it/en/campus-e-servizi/international-mobility/study-abroad/the-call>

The communication of this call and the deadlines relating to the selection process contained therein has the value of notification to the candidates.

**The selected student must express his/her decision (accept or reject the allocated institution, or await a later ranking if applicable) by clicking on the “what do you want to do?” link next to the name of the foreign university for which he/she has been selected (highlighted in green).**

**If the selected student rejects the option or does not express a decision in the acceptance phase referring to the allocation in which he/she is selected, he/she will be automatically excluded from the subsequent selection phases and from the Double Degree programme for the 2025/2026 academic year.**

**A student who is eligible but not selected during the first allocation may reapply for a Double Degree at the institutions that still have available places. In this case, he/she will be excluded from the selections for Mobility for Study.**

#### **First allocation**

The selection phase will begin firstly by verifying that the student's total weighted average and the course year in which to submit the application are in line with what is required by the agreements signed with the partner institutions, for each of the preferences expressed.

Candidates will be assessed by the Promoter of the first preference expressed, based upon a score consisting of:

- Grade (max 33 points), + 3 bonus points (see Article 4)

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- Portfolio (max 10 points)
- Profile (max 10 points).
- Suitability for first preference expressed (from 0 to 3 points)
- Mandatory interview, even virtually (max 10 points). Any failure to undergo the interview results in the candidate's ineligibility for the Double Degree Mobility and, as a consequence, the exclusion from the rankings. The dates of the interviews will be published online, at the Call page, by 20 December 2024. The methods and timescales will, on the other hand, be communicated to the direct interested parties before the indicated dates.

The candidates' total score may therefore reach a maximum of 69 points for the first preference only, and a maximum of 66 points for each preference thereafter.

The student will therefore have a score with which to compete for selection for his/her first preference of first application. The score with which he/she will eventually compete in selections for the other preferences expressed will not take account of the suitability assessment (ranging from 0 to 3 points) received for the first preference of first application.

If the Promoter of the first preference is unable to proceed, the assessment of the portfolio, the profile and the suitability of the first preference expressed will be carried out by a Commission specifically appointed by the School. That Committee will hold the interview with the student.

The Promoters of the first preferences expressed, or the Commission, will also have the opportunity to indicate the ineligibility of the candidate for mobility. In that case, the candidate will automatically be excluded from the Double Degree International Mobility allocations.

In addition, all Promoters, limited to their institutions, may indicate the unsuitability of the candidate on each of the preferences expressed.

For students with equal scores, priority in the ranking will be given to the student with the highest average. If the scores are still equal, priority will be given to the youngest student.

The results of the first allocation will be available as per the timetable below:

First allocation results	on 28 January 2025
Acceptance by student	from 28 January to 3 February 2025, by midday

The candidate student for a Double Degree may be:

- SELECTED
- ELIGIBLE (but not selected)
- INELIGIBLE

A student SELECTED for any of the preferences must accept or reject the allocated institution. If he/she rejects or does not confirm his/her allocation within the acceptance phase, he/she will be automatically excluded from the subsequent selection phases and from the Double Degree for the 2025/2026 academic year. He/she may be assessed for Mobility for Study if he/she has applied.

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A student who is ELIGIBLE BUT NOT SELECTED for a Double Degree Mobility may view the remaining available institutions and reapply according to the following timetable:

Opening of second Double Degree application	from 6 to 12 February 2025, by midday
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A student who submits a new application for Double Degree Mobility in this window will automatically withdraw from any application already submitted for Mobility for Study.

**Second allocation**

In the second selection phase for Double Degree Mobility, the second application will be assessed with the same score as the first application, excluding any score allocated to suitability on the first preference expressed, and will proceed by verifying that the programme year in which the application is to be submitted is in line with the requirements of the agreements signed with the partner universities, for each of the new preferences expressed.

The Promoters, limited to their institutions, may indicate the unsuitability of the candidate on each of the preferences expressed.

For students with equal scores, priority in the ranking will be given to the student with the highest average. If the scores are still equal, priority will be given to the youngest student.

The results of the second allocation will be available as per the timetable below:

Second allocation results	26 February 2025
Acceptance by student	From 26 February to 4 March 2025, by midday

A SELECTED student may:

IF SELECTED FOR ONE OF THE FIRST 2 PREFERENCES:

- accept the allocated institution, which is thus confirmed on a final basis.
- reject the allocated institution and, as a consequence, withdraw from the Double Degree Mobility for the 2025/2026 academic year.

IF SELECTED FOR THE 3RD PREFERENCE:

- accept the allocated institution, which is thus confirmed on a final basis.
- reject the allocated institution and, as a consequence, withdraw from the Double Degree Mobility for the 2025/2026 academic year.
- ask to wait for the third allocation, in which he/she may be selected for a better preference, or, if this is not possible, be positioned once again in the preference already allocated with the previous ranking.



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An ELIGIBLE (but not selected) student will, if possible, be allocated a Double Degree Mobility with the third allocation.

### Third allocation

With the third allocation, the rankings are scrolled.

The results of the third allocation will be available as per the timetable below:

Third allocation results	12 March 2025
Acceptance by student	From 12 to 18 March 2025, by midday

A student SELECTED for any one of the preferences must accept or reject the allocated institution. If he/she rejects or does not confirm his/her allocation within the acceptance phase, he/she will be automatically excluded from the subsequent selection phases and from the Double Degree for the 2025/2026 academic year, but can apply for Mobility for Study with the second Call.

A NON-SELECTED ELIGIBLE student may apply for International Mobility for Study for the 2025/2026 academic year with the second Call.

## ►ms INTERNATIONAL MOBILITY FOR STUDY

### 5.2 SELECTIONS FOR INTERNATIONAL MOBILITY FOR STUDY

All students who have confirmed a Double Degree International Mobility in the first allocation or have reapplied for Double Degree Mobility after the first allocation will be excluded from the selection process for International Mobility **FOR STUDY**.

Candidates will be assessed by the Promoter of the first preference expressed, based upon a score consisting of:

- Grade (max 33 points), + 3 bonus points (see Article 4)
- Portfolio (max 10 points)
- Profile (max 10 points).
- Suitability for first preference expressed (from 0 to 3 points)

The candidates' total score may therefore reach a maximum of 59 points for the first preference only, and a maximum of 56 points for each preference thereafter.

The student will therefore have a score with which to compete for selection for his/her first preference.

## EDUCATION DIVISION

The score with which he/she will eventually compete in selections for the other preferences expressed will not take account of the suitability assessment (ranging from 0 to 3 points) received for the first preference.

If the Promoter of the first preference is unable to proceed, the assessment of the portfolio, the profile and the eligibility of the first preference expressed will be carried out by a Commission specifically appointed by the School.

The Promoters of the first preferences expressed, or the Commission, will also have the opportunity to indicate the ineligibility of the candidate for mobility. In that case, the candidate will automatically be excluded from the International Mobility for Study allocations.

In addition, all Promoters, limited to their institutions, may indicate the unsuitability of the candidate on each of the preferences expressed.

For students with equal scores, priority in the ranking will be given to the student with the highest average. If the scores are still equal, priority will be given to the youngest student.

### 5.3 ALLOCATIONS FOR INTERNATIONAL MOBILITY FOR STUDY

Each candidate must check the outcome of their application through the “International Mobility for Study” portal, during the acceptance windows outlined below:

<b>First</b> allocation results	19 February 2025
Acceptance by student	from 19 to 26 February 2025, by midday
<b>Second</b> allocation results	From 5 March 2025
Acceptance by student	From 5 to 11 March 2025, by midday

Instructions on how to confirm the allocated institution are provided in the application and published online on the dedicated web page; <https://www.polimi.it/en/campus-e-servizi/international-mobility/study-abroad/the-call>

The communication of this call and the deadlines relating to the selection process contained therein has the value of notification to the candidates.

**The selected student must in any case express his/her decision (accept the allocated institution, reject it or wait for the next allocation if possible) by clicking on the active “what do you want to do?” link next to the name of the foreign university for which he/she has been selected (highlighted in green).**

**To confirm the mobility highlighted in green, the candidate must also indicate the semester of mobility and the activity that he/she intends to perform abroad.**

The selected student who rejects or does not express his/her decision in the acceptance phase relating to the allocation in which he/she is selected will be automatically excluded from the subsequent selection phases and from International Mobility for Study for the 2025/2026 academic year.

### **First allocation**

A SELECTED student may:

#### IF SELECTED FOR ONE OF THE FIRST 3 PREFERENCES:

- accept the allocated institution, which is thus confirmed on a final basis.
- reject the allocated institution, and as a consequence withdraw from the International Mobility for Study for the 2025/2026 academic year.

#### IF SELECTED FOR ONE OF THE PREFERENCES BETWEEN THE 4TH AND THE LAST:

- accept the allocated institution, which is thus confirmed on a final basis
- reject the allocated institution, and as a consequence withdraw from the International Mobility for Study for the 2025/2026 academic year.
- ask to wait for the second allocation, in which he/she may be selected for a better preference, or, if this is not possible, be positioned once again in the preference already allocated with the first allocation.

### **Second allocation**

With the second allocation phase, the student selected for any one of the preferences expressed must accept or reject the allocated institution.



## **6. INITIAL PROCEDURES FOR SELECTED AND CONFIRMED STUDENTS**

The International Mobility Unit will inform students who have confirmed the mobility of the subsequent procedures necessary to start the mobility:

- completion of the Application Form of the partner institution by the methods and timescales indicated by it;
- definition of the Learning Agreement (study plan form) with the Promoter.

▶ dd **7. RE-ALLOCATION REQUESTS**

▶ ms Students selected under the first International Mobility Announcement, whether Double Degree or Mobility for Study, will be able to request a reallocation to one of the preferences expressed in the application, in the case of:

- rejection of the Application Form submitted by the student, by the host institution;
- proven impossibility of preparing a Learning Agreement, endorsed by the professor Promoter of the mobility
- impossibility of following the courses in the host Country/institution due to causes of force majeure. Causes of force majeure are understood to be all those situations and events that are unforeseeable and exceptional and that may prevent the normal conduct of the educational activities or may prejudice the student's safety. Examples include major natural disasters (e.g. earthquakes) or the emergence of difficult socio-political or health conditions in the destination Country (see <https://www.viaggiareassicuri.it>).

**In no case will re-allocation requests due to failure to achieve the level of language required from the student by the host institution be accepted.**

Reallocation applications will be assessed and possibly accepted by the International Mobility Unit, having liaised with the professor Promoters of the mobility.

Students whose reallocation is accepted automatically reject the institution already allocated.

Students who request reallocation from Mobility for Study may access the second Call for International Mobility where the request and the endorsement of the professor are received in good time. They will therefore submit a new application and will be assessed for it together with the other candidates, with whom they will compete for the allocation of the mobility periods with no guarantee of being selected again.

If, on the other hand, the application and the professor's endorsement are not received in good time for accessing the second Call, a specifically appointed Commission, which will meet each time this is necessary commencing from the month of July 2025, will check if the student can be reallocated to one of the institutions already listed in the application, for the same mobility programme, where available and according to the deadlines of partner universities.

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## **8. CONTRIBUTIONS**

The Politecnico di Milano Board of Governors determines the criteria, means, and amount of contributions by the month of July 2025, on the basis of the amount allocated by the Erasmus+ National Agency in support of Mobility for Study for 2025/2026 and depending on the financing that Ministry for University and Research allocates to universities to support international student mobility, within and outside of Europe, and also subject to verification of the availability of its budget. At the same meeting, the Board of Governors will deliberate on possible criteria for full or partial repayment of the grant received by the student in mobility if he/she does not carry out any of the activities provided for in the mobility contract and the Learning Agreement.

Where applicable, mobility grants will be provided using funds from project proposal TNE23-00019, drawing on resources allocated by the Italian National Recovery and Resilience plan (NRRP) under Mission 4, "Education and Research" – Component 1, "Strengthening the supply of education services: from kindergartens to universities; from research to enterprise" – Investment 3.4, "University teaching and advanced skills," T4, "Transnational initiatives in education", financed by the European Union – NextGenerationEU.

In general, the criteria used to determine the contributions consider the type of mobility, the destination Country, and the participant's Equivalent Economic Situation Indicator band. For example see: <https://www.polimi.it/en/campus-e-servizi/international-mobility/study-abroad/after-the-selection/mobility-for-study/before-departure>

Students selected for mobility in one of the countries belonging to the Erasmus Programme (see footnote 1 page 4) are granted Erasmus student status, which entails rights and obligations in accordance with the Erasmus Student Charter. Being granted Erasmus status does not necessarily entitle students to an Erasmus contribution.

The aforementioned rules do not apply to Erasmus KA171 mobilities to Partner Countries (non-European countries), for which reference should be made to Article 1.3.2 of this call.

Nevertheless, students on international mobility continue to benefit from any national/regional allowances/scholarships they hold. Students allocated the scholarships indicated in Italian Legislative Decree no. 68 of 29 March 2012 and eligible students not allocated scholarships may also compete for the award of supplementary grants, according to the deadlines envisaged by the Call for the Benefits of the Diritto allo Studio for the 2025/2026 academic year.

To enable broader participation in international mobility by students with physical or learning disabilities, **additional grants will be calculated based on the actual costs sustained. The request must be duly motivated and justified in advance.** Interested students will have to submit a regular application for additional grants at a time and in a manner to be announced.

**EDUCATION DIVISION**

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▶ ms **9. INSURANCE COVER**

The Politecnico di Milano student undertaking an international mobility is covered by an insurance policy for accidents and civil liability against the Politecnico di Milano for claims occurring during educational activities at the host institution.

For health cover, the student must obtain a European Health Insurance Card (EHIC) or other insurance models required in the destination Country.

The Politecnico di Milano student also has the opportunity to enter into a travel insurance policy (EuropAssistance S.p.A.) at a subsidised cost. For more information, please consult the [dedicated page](#) on the university website.

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▶ ms **10. PRIVACY POLICY**

With regard to the processing of personal data, in accordance with Article 13 of EU Regulation 2016/679 of 27 April 2016, please refer to the dedicated webpage on the University website <https://www.polimi.it/en/the-politecnico/communication/privacy>.

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▶ ms **11. HEAD OF THE PROCEDURE**

In accordance with the provisions of Article 5 of Italian Law 7 August 1990, no. 241, the Head of the Procedure indicated in this Call is Dr Rossella Magni, e-mail: [bando-mobilita@polimi.it](mailto:bando-mobilita@polimi.it)