T.I.M.E. Call for Projects 2023-2024

As resolved during the 2023 General Assembly, we are pleased to announce a new Call for Projects. Up to four projects may receive funding (up to €10,000 per project) based on the quality and relevance of the submissions.

T.I.M.E. Funding can be utilized as co-funding for new or existing regional, national, and international programs at your institution, provided that T.I.M.E. funding enhances the project's value. Please note that projects will be funded for one year only.

Key Objectives

Professor Didier CLOUTEAU, President of the T.I.M.E. Association, emphasizes our commitment to projects with a long-term impact on the T.I.M.E. Association. The following priorities guide our project funding:

- **Promotion of international education's role and benefits** to higher education institutions, students, researchers, teaching staff, and companies;
- Strengthening **academy-industry** partnerships;
- **Short study**¹ and research programs:

Schedule

The timeline for the 2023-2024 Call for Projects is as follows:

- Deadline for project submissions: **January 19th, 2024**;
- Decision on funding for proposed projects: **February 2024**;
- Contractual period: **February 2024 to January 2025**.

Funding

T.I.M.E. Association offers funding of up to €10,000 for selected projects. Please note that the T.I.M.E. Advisory Committee will determine the final budget based on the application form, which may differ from the requested amount.

¹ Summer school proposals are eligible for T.I.M.E. funding if they involve a partnership between EU and non-EU members, or if the Project coordinator of the summer school is a non-EU member.
Selection Criteria
Projects will be evaluated based on the following criteria (each criterion contributes to 20% of the total score):

- International cooperation and impact.
- Contribution to enhancing T.I.M.E.'s visibility and attractiveness.
- Alignment with key objectives (see above).
- Originality and innovative approach.
- Quality of the work plan, agenda, and feasibility.
- Budget considerations.

Application Process
Applications for funding must be submitted (by email only) to the Secretary General using the attached form by **January 19th, 2024** (8 p.m. Paris time: GMT + 1).

They must be accompanied by a signed Letter of Support (scanned) from the Head of the Applicant Institution, who will serve as the Coordinator and Contractor if the project is selected.

Selection Process

- Project submissions will be reviewed by volunteer colleagues from T.I.M.E. member institutions.
- Each application will be assessed by three assessors in an anonymous process.
- Each criterion will be graded from 0 to 4, resulting in a total score out of 20.
- Graded applications will be reviewed by the Advisory Committee, whose decision is final.

Contractualization and Implementation

- Applicants will receive notification of the selection results by **February 2024**;
- Coordinators of approved projects will be required to sign a contract with the T.I.M.E. Association, outlining project execution and funding provision.
- Projects must be implemented as described in the application between **February 2024 and January 2025**;
- An initial Interim Report to the Advisory Committee is due by **June 30th, 2024**;
- A report on outcomes is to be presented at the **2024 General Assembly in Montreal**;
- The Final Report to the Advisory Committee is due by **January 29th, 2025**.

Remarks

- **Only T.I.M.E. member** institutions are eligible for funding;
- The project consortium must include at least **three T.I.M.E. members** (including the coordinating institution) from at least three different countries;
- Applicant consortia should ensure they have the necessary staff resources (academic and/or administrative) to successfully implement the project before applying.

Gwenaëlle GUILLERME – Secretary General
Thursday 2nd November 2023.