

**DOMANDE POLITECNICO DI MILANO - AVVISO DI SELEZIONE
PUBBLICA PER 1 ADMINISTRATIVE OFFICER - PROVA SCRITTA -
BUSTA 1**

- 1) Il/la candidato/a illustri la disciplina degli incarichi di insegnamento e di supporto alla didattica, secondo quanto previsto dal "Regolamento per il conferimento degli incarichi didattici, di supporto alla didattica, di tutorato didattico, ai sensi dell'art. 23 della legge 30.12.2010, n. 240" del Politecnico di Milano.
In particolare, si soffermi su:
- procedure amministrative per il conferimento degli incarichi;
 - adempimenti contabili e fiscali connessi agli incarichi didattici;
 - controlli e responsabilità dell'amministrazione universitaria.

RISPOSTA APERTA TASTIERA

Cristina Marchesini 

Dr. F. Ce. Nikolova

DOMANDE POLITECNICO DI MILANO - AVVISO DI SELEZIONE PUBBLICA PER 1 ADMINISTRATIVE OFFICER - PROVA SCRITTA - BUSTA 2

- 1) Il/la candidato/a illustri i criteri, i requisiti e le procedure da adottare per il conferimento di incarichi individuali con contratti di lavoro autonomo, di natura occasionale, professionale o coordinata e continuativa ad esperti di particolare e comprovata specializzazione anche universitaria, secondo quanto previsto dal "Regolamento per la disciplina delle procedure comparative per il conferimento di incarichi individuali di collaborazione di natura autonoma, in attuazione del disposto dell'art. 7, commi 6 e 6 bis del D.lgs 30.03.2001, n. 165" del Politecnico di Milano.

RISPOSTA APERTA TASTIERA

Cristina Marekova 

lee.f.lee.

Viktor H.

DOMANDE POLITECNICO DI MILANO - AVVISO DI SELEZIONE PUBBLICA PER 1 ADMINISTRATIVE OFFICER - PROVA SCRITTA - BUSTA 3

-
- 1) Il/la candidato/a illustri le modalità di accesso ad un corso di Dottorato di Ricerca ai sensi del "Regolamento in materia di Dottorato di Ricerca" del Politecnico di Milano.

RISPOSTA APERTA TASTIERA

Lana Abadi
Alise Set

Ensha Mordeyran

lee. f. lee.

Vito R.



Prova orale n. 1

1. Il Nucleo di Valutazione secondo lo *Statuto del Politecnico*
2. I Centri di gestione secondo il *Regolamento di Ateneo per l'Amministrazione la Finanza e la Contabilità*

Il candidato legga e traduca il seguente brano:

Two new buildings have been inaugurated at the Leonardo Campus, which will house the Department of Chemistry, Materials and Chemical Engineering "Giulio Natta" (DCMIC) and the Department of Electronics, Information and Bioengineering (DEIB) of the Politecnico di Milano.

The two buildings will meet the renewed technological and space requirements for research and study, with a total of 24,000 square metres of floor area and over 4,000 square metres of outdoor space, of which over 4,600 square metres are reserved entirely for laboratories with state-of-the-art equipment.

Photovoltaic panels have been installed on the roofs to power a 270 kW peak system, and a solar thermal system for hot water production. With a view to reducing energy consumption and CO₂ emissions, air conditioning is supplied by the Polo Città Studi trigeneration plant, integrated for high load requirements by electric groundwater heat pumps. In addition, heat recovery from the air extracted from the hoods inside the laboratories and the use of a closed-loop cooling circuit for the equipment will reduce energy waste.

Lu. F. Lu.

A

b

Marchegiani

c

Prova orale n. 2

1. Il ruolo del Direttore di Dipartimento del Politecnico di Milano secondo il *Regolamento Generale di Ateneo* del Politecnico di Milano.
2. Predisposizione e approvazione dei documenti contabili di sintesi di fine esercizio secondo il *Regolamento di Ateneo per l'Amministrazione la Finanza e la Contabilità*.

Il candidato legga e traduca il seguente brano:

The new Department of Chemistry, Material and Chemical Engineering "Giulio Natta" headquarters will completely replace the Via Mancinelli premises, which are being decommissioned. The clear separation of spaces between the areas dedicated to the 88 laboratories and the office areas will ensure safety and optimal health and safety conditions for users. Most of the laboratories are located between the first and fourth of the building's six floors and will be used by the department's Chemistry, Chemical Engineering, Materials Science and Engineering sections. They will mainly be used for synthesis, materials processing and analysis using chromatography, extraction and separation techniques.

The ground floor houses several special laboratories, including the NMR – Nuclear Magnetic Resonance Laboratory and the SAMM – Laboratory for Microstructural Analysis of Materials, as well as a large teaching laboratory for students that can accommodate up to 40 fume hoods. The six floors of the building cover a total area of 16,000 square metres.

For our Department, this is a long journey that has finally come to fruition: a new modern building, state-of-the-art technological infrastructure, and above all, a proximity that brings our sites together, creating a unique, integrated ecosystem where high-quality research can be conducted in the fields of chemistry, materials, chemical engineering and biomedical engineering.

lee. f. lee.
A

W

Orlando

@

Prova orale n. 4

1. Il ruolo del Direttore Generale, ai sensi dello *Statuto del Politecnico di Milano*.
2. Quali sono le modalità di individuazione del soggetto da incaricare secondo il *Regolamento procedure comparative per incarichi individuali di collaborazione autonoma del Politecnico di Milano*.

Il candidato legga e traduca il seguente brano:

The Politecnico di Milano enters the top 200 of the QS Sustainability Ranking for the first time in 2026, placing 133rd out of 2,002 universities assessed.

The result marks a particularly significant leap compared with previous rankings – 278th in 2025 and 401st in 2023 – an even greater achievement given participation in the QS Rankings continues to grow: this year, the published results included 15% more universities than last year.

Within Italy, the Politecnico has risen from 9th to 2nd place, out of 57 Italian universities.

The improvement is driven by the broad category of Environmental Impact, in which the University has risen from 399th to 111th place. Particularly positive results were achieved for two of the 'lenses' under this category:

The first was Environmental Sustainability, which measures policies and strategies for campus sustainability: the Politecnico ranked 42nd globally and 1st in Italy.

The second was Environmental Education, revolving around the education and initiatives on offer concerning environmental issues. Here, the university ranked 238th worldwide and, again, 1st in Italy.

lu. f. lu. 
A 
@ 

Prova orale n. 5

1. Il ruolo del Rettore, ai sensi dello *Statuto del Politecnico di Milano*.
2. Quali sono i soggetti legittimati alla stipula di un contratto di collaborazione autonoma e quali sono gli obblighi di pubblicazione ai sensi del *Regolamento per la disciplina delle procedure comparative per il conferimento degli incarichi individuali di collaborazione autonoma del Politecnico di Milano*.

Il candidato legga e traduca il seguente brano:

Politecnico di Milano has inaugurated the Temporary Off Campus, a new social innovation lab at Cascina Turro, in Piazza del Governo Provvisorio in Milan. After five years of activity at the Viale Monza Municipal Market, the Off Campus Nolo space is temporarily relocating, continuing to promote a university that is open, inclusive, and rooted in the neighborhoods.

The new space is dedicated to issues of equitable access to food, the recovery of food surplus, and social innovation. Politecnico will collaborate with the cooperatives Comin and B-CAM as part of the project "Reciprocità in Azione" promoted with Municipality 2, to strengthen the network between the university, the third sector, and local citizens.

Temporary Off Campus is coordinated by the Polimi DESIS Lab of the Department of Design, in collaboration with other Departments and Schools of the University. The interdisciplinary approach encourages the development of innovative solutions serving communities and territories.

With Off Campus, we have built a different way of being an academic institution - open, collaborative, and rooted in the city's spaces. The move to Cascina Turro represents an opportunity to renew this presence, experimenting with forms of social innovation that arise from listening to and collaborating with people and local organizations. It is in these contexts that research and teaching find concrete meaning, generating shared value and real impact.

fu. f. le. *Marchetti*
[Signature]

Prova orale n. 6

1. Quali sono i compiti del Responsabile Gestionale in un Dipartimento del Politecnico di Milano secondo il *Regolamento generale di Ateneo*.
2. Quali sono le casistiche in cui è possibile fare ricorso a contratti di lavoro autonomo secondo il *Regolamento procedure comparative per incarichi individuali di collaborazione autonoma del Politecnico di Milano*.

Il candidato legga e traduca il seguente brano:

97% of Italian graduates with a Master's Degree from Politecnico di Milano are hired within one year of graduation and almost half are already hired upon graduation. After five years, the employment rate reaches 99%, with 90% of graduates being permanently employed (+38% in the last four years).

These are the main findings of the 2025 Employment Survey conducted by the University's Career Service, which involved over 7,000 Italian and international graduates.

One year after graduation, the data is extremely positive: 94% of graduates find a job within six months, 82% work in the private sector and 90% have a job related to their studies. Their average salary is € 1,944 net per month, with higher peaks in technology and innovation sectors. 88% of graduates are satisfied with their education and 83% would choose the Politecnico again.

Five years after graduation, professional growth is evident: 99% of graduates are employed under a stable contract (90% on a permanent basis) and have an average salary of € 2,404 net per month, this representing a 55% increase compared to the salary declared by the same graduates four years earlier. 86% would choose the Politecnico again and 87% have a job related to their degree.

leg. le.  
