

DOMANDE POLITECNICO DI MILANO - AVVISO DI SELEZIONE PUBBLICA PER 5 PUBLIC PROCUREMENT SPECIALIST - PROVA SCRITTA - BUSTA 1

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- 1) Il candidato descriva i principi fondanti del D.Lgs. 36/2023.
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- 2) Il candidato descriva gli elementi essenziali della determina a contrarre.
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- 3) I dipartimenti dell'ateneo intendono acquistare singolarmente workstation grafiche per attività di ricerca per un valore di € 180.000 oltre IVA. Il/la candidato/a illustri lo strumento negoziale e la modalità di selezione del contraente che ritiene più adatti.


Francesco Celi


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DOMANDE POLITECNICO DI MILANO - AVVISO DI SELEZIONE PUBBLICA PER 5 PUBLIC PROCUREMENT SPECIALIST - PROVA SCRITTA - BUSTA 2

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- 1) Il candidato descriva ruoli e attribuzioni del Responsabile Unico del Progetto.
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- 2) Il/la candidato/a illustri le procedure di selezione del contraente previste dal D.lgs. 36/2023.
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- 3) L'Ateneo intende acquistare servizi di catering per le aree e i dipartimenti per un valore pari ad € 250.000 oltre IVA, per due anni. Il/la candidato/a illustri lo strumento negoziale e la procedura di selezione del contraente che ritiene più adatti.



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DOMANDE POLITECNICO DI MILANO - AVVISO DI SELEZIONE PUBBLICA PER 5 PUBLIC PROCUREMENT SPECIALIST - PROVA SCRITTA - BUSTA 3

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- 1) Il candidato descriva le fasi di una procedura di affidamento, ai sensi dell'art. 17 D.Lgs. 36/2023".
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- 2) Il candidato descriva i requisiti di ordine generale, con particolare riferimento a quelli che determinano l'esclusione della procedura di affidamento e le verifiche poste in essere dalla Stazione Appaltante per l'attestazione del loro possesso.
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- 3) L'Ateneo intende acquistare servizi di traduzione per le Aree e i dipartimenti per un valore pari ad € 135.000 oltre IVA. Il/la candidato/a illustri lo strumento negoziale e la modalità di selezione del contraente che ritiene più adatti



BUSTA 1

1. Il candidato descriva l'istituto dell'accesso agli atti nelle procedure di gara.
2. Il candidato illustri la composizione, i compiti e le funzioni del Consiglio di Amministrazione.
3. *Public contracts for work, services and supplies are governed by the laws in force.*

In the expenditure limits approved by the Board of Governors in the budget phase, the contractual powers, including the decision to contract out, belong - in the case of management areas - to the Director General. He/she can delegate managers (in the expenditure limits set by him/her). In the case of Departments and Campuses they belong to the Department Manager in the limits set by the Board of Governors [...]

The Board of Governors can reserve the right to be the sole body to deal with specific kinds of contracts, including those part of allocation of expenditure approved in the budget.

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BUSTA 2

1. Il candidato illustri quali sono i documenti amministrativi richiesti agli operatori economici ai fini della partecipazione alle procedure di gara.
2. Il candidato illustri la composizione, i compiti e le funzioni del Senato Accademico.
3. *Supplies are obtained using the framework conventions of CONSIP spa, if the required services or goods are available via agreements and the agreements' contractual conditions allow it.*

For supplies that cannot be included in the cases listed in paragraph 1, the Director General (or his/her delegate) is the only person who can identify a contracting party through an open procedure and restricted procedure.

The Director General (or his/her delegate) is the only person who can identify a contracting party through a negotiated procedure with limited tendering.



BUSTA 3

1. Il candidato descriva le modalità di effettuazione dei controlli sui fornitori.

2. Il candidato illustri la composizione, i compiti e le funzioni del Consiglio di Dipartimento.

3. *Through its Management Centres the Politecnico can participate in procedures for the award of public tenders for services in the limits established by Italian and EU laws. Participation is in all cases limited to the tenders for services that can be included in the university's institutional aims and that do not lead to proper professional activities in competition on the market.*

Participation in public procedures can only proceed after the Centre's prior assessment of the full costs (outlay costs and general expenses) and the prior authorisation of the Rector. In all cases, the Management Area that supports the Research Services must be immediately informed by the Centre interested in participating of its intention to participate in the call for tenders. If a contract is awarded it will be governed by the Regulations for Third Parties.

BUSTA 4

1. Il candidato illustri la programmazione triennale degli affidamenti.

2. Il candidato illustri le modalità di elezione, i compiti e le funzioni del Rettore.

3. *The Politecnico has full commercial independence, which is exercised in full in public and private law and in compliance with its own institutional purposes.*

Commercial operations are governed by these Rules, by the provisions of the internal Regulations in compliance with the laws in force.

The Politecnico can use (among other things) operations of a commercial nature to find financial resources to use for institutional purposes.

   

BUSTA 5

1. Il candidato illustri le funzioni e le attribuzioni della Commissione giudicatrice.
2. Il candidato illustri le modalità di elezione, i compiti e le funzioni del Direttore di Dipartimento.
3. *Anybody who learns about administrative and accounting misdeeds directly or because events are reported must immediately report the matter to the Rector or the Director General, listing all the elements collected to establish responsibility, to determine the extent of damage and to go to court if necessary.*

If the person responsible is the Rector or the Director General, the fact must be reported to the Board of Governors.

The legal expenses related to actions for third party liability, administrative and penal liability, taken against Politecnico employees as a result of facts and deeds connected to performing job duties or fulfilling institutional obligations and that end with a sentence or order that excludes the employee's responsibility will be refunded in the limits considered appropriate.

CPD *A MR SR*

BUSTA 6

1. Il candidato descriva l'istituto del soccorso istruttorio.

2. Il candidato illustri le modalità di elezione, i compiti e le funzioni del Direttore Generale.

3. *The Politecnico can establish or enter companies, consortia, trusts and associations with other universities and/or public research bodies for the pursuit of institutional aims all the bodies share.*

The Politecnico can establish or enter university trusts as bodies that are instrumental in the execution of the university's institutional activities, pursuant to the laws in force.

The Politecnico can take part in joint-stock companies, trusts, consortia and associations with other bodies (including private law bodies) or other previously existing legal entities, to design and execute training and research programmes aimed at the development and transfer of scientific and technological knowledge, as well as to carry out other activities instrumental to teaching and research or at any rate strictly necessary to the achievement of its institutional aims. [...]

1. Il candidato descriva ruoli e attribuzioni del Direttore dell'Esecuzione del Contratto.

2. Il candidato illustri l'organizzazione del sistema contabile: i Centri di Gestione.

3. *The Politecnico creates the list of suppliers, companies and people interested in supplying services related to contracts for the provision of work, goods and services or for the provision of professional services. They must be considered suitable for that purpose according to the general requirements listed in the rules in force to enter contracts with Public Administration, in addition to having technical specialisation, economic potential, production or commercial capacity and correctness.*

Suppliers in this list will be given priority in the selection of suppliers to be called for purchase operations that cannot be performed through CONSIP or MEPA agreement.

ADP *A* *Dhp*
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