Considering the membership of Politecnico di Milano in UNITECH International,
Considering the decision taken by the UNITECH International General Assembly on September, 6th, 2019,
Considering the availability of funds,


decees that

the Unitech International Call for Applications (21st Cycle) for POLIMI students of any nationality for the Academic Year 2020/2021 has been launched.

1. UNITECH at a glance

Unitech is an International Mobility programme addressed to Engineering students interested in deepening their technical scientific knowledge and at the same time developing managerial skills in an international context, by integrating a period of studies abroad with an internship in a multinational company. The programme is coordinated by the Unitech International Society, consisting of 8 technical universities and 12 companies.

It consists of one semester exchange in one of the UNITECH Academic Partners, one internship in one of the UNITECH Corporate Partners and 3 UNITECH Joint Modules in English, which are unique to the programme.

The UNITECH Call is addressed to:

1. students enrolled in the third year of a Laurea course in Engineering at Politecnico di Milano for the academic year 2019/2020 with the aim of continuing their studies in a Laurea Magistrale course at Politecnico di Milano in the academic year 2020/2021.

2. students enrolled in a Laurea Magistrale course in Engineering offered by Politecnico di Milano for the academic year 2019/2020 (first semester) by October 2nd, 2019.

2. Admission Requirements

Students are eligible to apply if they fulfil the following requirements:

1. A minimum weighted average score of 25/30.

   In case of enrolment in the first year of a Laurea Magistrale course:
   
   a. Candidates in possession of a Laurea degree from Politecnico di Milano or from other Italian Universities will be evaluated on the weighted average of Laurea exams.
   
   b. Candidates in possession of foreign qualifications will be assigned an average score based on the average mark obtained at their universities of origin calculated in 30ths.

2. Proficiency in English: a good knowledge of both written and spoken English (Please refer to the requirements for admission to the Laurea Magistrale of the Politecnico di Milano and to the specific requirements of the potential host institutions)

3. Motivation to participate in the UNITECH programme.

4. Certificate of Proficiency in other foreign languages (depending on the specific requirements of the potential host institutions).

5. Not having already been admitted to other programmes such as Alta Scuola Politecnica, IDEA League Challenge Programme.
6. Any other specific requirement indicated by the potential host institutions on the UNITECH Programme Handbook 2020/2021 downloadable on the UNITECH website at http://www.unitech-international.org/the-programme/application

All the applicants are invited to verify if they also are in line with the regulations of the Degree Programme they belong to by contacting the professor in charge of international mobility.

3. Application requirements and deadline

1. Candidates must apply by January 14th 2020 through the UNITECH dedicated link:

   http://www.unitech-international.org/the-programme/application

2. UNITECH does not assume any responsibility whatsoever for failure or delay in communications caused by inaccuracies due to the candidates.

3. UNITECH reserves the right to verify the validity of information provided and to request further information, if necessary.

For information applicants can contact: unitech@polimi.it or Tel. +39/02 2399 9763

4. Evaluation Process and List of Admitted Students

The admission process to UNITECH takes place in 2 steps:

1. An Evaluation Committee, consisting of representatives from Politecnico di Milano, is appointed by the Director of the Area Comunicazione e Relazioni Esterne with the aim of pre-selecting a maximum of 18 candidates for the Unitech Assessment Centre.

2. Candidates will be evaluated on the basis of the documents provided with the application form as indicated in the application section (http://www.unitech-international.org/the-programme/application).

3. The Evaluation Committee will consider the following criteria to grade the applicants:
   a. academic performance, in particular the marks awarded in the examinations, the number of credits passed, the final mark when applicable, and the time required to complete the first cycle of studies.
   In case of enrolment in the first year of a Laurea Magistrale course:
      i. Candidates in possession of a Laurea degree from Politecnico di Milano or from other Italian Universities will be evaluated on the weighted average of Laurea exams.
      ii. Candidates in possession of foreign qualifications will be assigned an average score based on the average mark obtained at their universities of origin calculated in 30ths.
   b. motivations to apply for UNITECH;
   c. curriculum Vitae attesting experiences in terms of working activities, international experiences, interests;
   d. proposed Study Plans;
   e. proficiency in the English language;
   f. proficiency in other languages, if required by the potential host institutions.
As a general rule, the Evaluation Committee will give priority to applicants fulfilling all the requirements and enrolled either in the third year of a Laurea course in Engineering or in the first year of a Laurea Magistrale course in Engineering.

All communications will be sent to the e-mail address indicated in the application.

Students pre-selected after this process will be admitted to the UNITECH Assessment Centre organized by UNITECH in collaboration with the partner companies.

The assessment will focus on the students’ soft skills, and will consist of a group discussion, a presentation and an individual interview. All the Assessment Centre activities are in English. At the end of the activities, each student will be assessed individually based on the results achieved during the tasks assigned.

The Assessment Centre selection process is entirely conducted by the UNITECH International Society and by Representatives of some of the Corporate Partners, appointed directly by UNITECH.

The Assessment Centre for Politecnico di Milano students will take place on February 14th 2020 in Milano.

Attendance is compulsory.

A maximum of 10 candidates can be admitted to the UNITECH programme.

5. Selected Candidates

1. The outcome of the pre-selection will be published on the UNITECH section of Politecnico di Milano website and communicated to the selected students by e-mail by February 14th, 2020.

2. The outcome of the Assessment Centre will be communicated to students on the day of the Assessment Centre during the individual feedback session.

3. Candidates will be informed about their host institution by the end of April 2020. Host institutions reserve the right to ask candidates for additional documents.

4. Candidates accepting to enter UNITECH are obliged to observe the rules set forth on the UNITECH website at http://www.unitech-international.org/help-centre/item/unitech-graduation-requirements-and-process.

5. In the case that an admitted candidate declines the place offered or more places become available, UNITECH reserves the right to offer the place to the next candidate in the list.

6. Candidates enrolled in the third year of a Laurea course are required to obtain their Laurea Degree and complete their enrolment to a Laurea Magistrale course by the beginning of October 2020.

6. Student Benefits

1. The selected candidates, upon admission to UNITECH, will benefit from a tuition fee waiver at the host institution during the academic exchange.

2. The selected candidates, upon completion of the UNITECH programme and after having been awarded the Degree from Politecnico di Milano, will be awarded the UNITECH diploma.
3. Selected students will receive a financial contribution from UNITECH International. The exact amount will be communicated directly by UNITECH International before the beginning of the educational activities. During the UNITECH internship, students may receive a financial compensation, which should at least cover accommodation expenses. UNITECH will also cover part of the expenses during the Joint Modules.

4. Students who do not regularly and effectively participate in the UNITECH educational activities will be excluded from UNITECH and consequently all benefits will be cancelled. UNITECH International will request the student to reimburse the entire amount of the financial contribution received.

7. Personal Data Processing Information Pursuant to Article 13 of EU Regulation N. 679/2016 of April 27, 2016

This document is issued pursuant to Article 13 of EU Regulation 2016/679 of April 27, 2016 on protection of natural persons with regard to personal data processing and in compliance with the legislation on personal data processing, as well as on the free movement of such data. The personal data acquired are processed by Politecnico di Milano for the selection and participation in the UNITECH International Society programme, www.unitech-international.org.

Data Controller
The Data controller of Politecnico di Milano, or the General Manager upon authorization of the pro-tempore Rector – contact: dirgen@polimi.it.

Internal data processor
Dr. Chiara Bianca Pesenti - e-mail chiara.pesenti@polimi.it.

Data will be processed by other authorized parties and, for this purpose, in compliance with current legislation.

Responsible for data protection and contact points
Dr. Vincenzo Del Core - privacy@polimi.it phone: +39 0223999378

Personal information acquired
The data collected are basically related to identity data, contacts, university/reference institution attended, areas of interest, digital photo.
These data are directly provided by the interested party.

Purposes of data processing, legal basis, data categories and storage period.
For the purposes of the application of European and national legislation on this matter (EU Reg. 679/2016, hereinafter the Regulation), we inform you that the data are processed to facilitate the selection and participation in the UNITECH programme and, in particular, for the following purposes:

<table>
<thead>
<tr>
<th>Purpose</th>
<th>Legal basis</th>
<th>Categories of personal data</th>
<th>Storage period</th>
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<tbody>
<tr>
<td>1. Collection of applications</td>
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<td>2.</td>
<td>Pre-selection of candidates, carried out by the Selection Commission of Politecnico di Milano for the identification of candidates admitted to the Assessment Centre</td>
<td>To fulfil the institutional activities of Politecnico di Milano (Article 6, paragraph 1, letter e) of the Regulations</td>
<td>Identification and personal data; Contact details; Data related to the school/reference institution attended, areas of interest; 10 years</td>
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<td>3.</td>
<td>Selection for admission to the program through the Assessment Centre</td>
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<td>4.</td>
<td>Admission procedures: Notifications will be sent to interested parties by UNITECH, with information on activities, hours, documents and deadlines, by sending information also via email or via social/intranet channels</td>
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<td>5.</td>
<td>Completion of document for the academic exchange at the assigned host institution</td>
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<td>6.</td>
<td>Procedures necessary to guarantee the carrying out of the activities (academic exchange, joint modules, internships)</td>
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<td>7.</td>
<td>Procedures necessary to search and carry out internship at one of the company partners</td>
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<td>8.</td>
<td>Update of UNITECH database by all players, for follow-up activities</td>
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**Nature of data**

The provision of data is optional. If you refuse to provide data, it is impossible to participate in the UNITECH programme.

**Processing methods**

Personal data will be processed in paper, computerized and telematic form and stored in dedicated databases to which the access will be allowed, and therefore they become aware of, to the employees clearly appointed by the Data Controller as Internal Data Processors, who may carry out consultation, use, processing, comparison and any other appropriate operation, even automated, in compliance with the provisions of law necessary to ensure, inter alia, the confidentiality and security of data as well as the accuracy, updating and relevance of the data with respect to the stated purposes.

**Recipient categories**

In relation to the purposes indicated, the data may be communicated to UNITECH International Society, [www.unitech-international.org](http://www.unitech-international.org) and its partners. In particular, your personal data may be communicated also to other public administrations, anonymised too, if these institutions must process them for procedures related to their institutional work, as well as to all those public entities to whom, with the same...
prerequisites, the communication is compulsorily provided in accordance to EU provisions, laws or regulations, as well as insurance companies for possible accident insurances.

Transfer to Extra EU country
The data may be transferred to a third country, characterized by a high standard of protection of personal data, and subject to adequacy decisions by the Authorities. More specifically, the data will be transferred to Switzerland, a country for which an adequacy decision already exists.
Personal data may be transferred abroad, in accordance with the provisions of the Regulations, even in countries outside the European Union when this is necessary for one of the purposes indicated in this information document. The transfer to non-EU countries, in addition to cases where this is guaranteed by the adequacy decisions of the European Commission, is carried out in a way to provide the appropriate guarantees required by the articles 46 or 47 or 49 of the Regulations.

Rights of the interested parties
As interested party, you can ask the Data Controller, at any time:

- confirmation of the existence or not of your personal data;
- access to your personal data and related information;
- the correction of incorrect data or the addition of incomplete data;
- the cancellation of your personal data (if any condition indicated in Article 17, paragraph 1 of the Regulations can be applied and it is in compliance with the exceptions provided in paragraph 3 of the same article);
- the limitation of processing of your personal data (when one of the conditions indicated in Article 18, paragraph 1 of the Regulations can be applied), the anonymization or blocking of data processed unlawfully, including data whose storage is not required in relation to the purposes for which the data were collected or subsequently processed;
- As interested party, furthermore, you have the right to wholly or partly oppose: for legitimate reasons regarding the processing of his/her personal data, related to collection purposes;
- to the processing of his/her personal data for the purpose of sending promotion of educational initiatives and cultural events of Politecnico di Milano.

These rights can be exercised by contacting privacy@polimi.it.

If you deem that your rights have been violated by the data controller and/or by a third party, you have the right to submit a complaint to the Data Protection Authority (for Italy, Garante per la protezione dei dati personali: www.garanteprivacy.it) and/or to another competent supervisory authority pursuant to the Regulation.

9. Manager of the Procedure
Manager of the procedure Pursuant to Art. 5 of Law no. 241 issued on 7 August 1990, the Manager of the Procedure for this call for applications is Ms. Francesca Fogal.

Milano, 14/10/2019

Signed

The Director,
Area Comunicazione e Relazioni Esterne
(dott.ssa Chiara Pesenti)