

**PRIVACY NOTICE PURSUANT TO ARTICLE 13 OF EU REGULATION N. 679
OF 27 APRIL 2016**

This Privacy Notice is issued pursuant to Article 13 of EU Regulation No. 679/2016 of 27 April 2016 concerning the protection of natural persons with regard to the processing of personal data and in compliance with applicable legislation on personal data processing, as well as the free movement of such data.

In particular, this Notice refers to activities related to the Communities of Practice (hereinafter "COP") of Politecnico di Milano.

Data Controller

Politecnico di Milano – General Director by delegation of the acting Rector – contact: dirgen@polimi.it.

Internal Data Processing Officer

Dr. Alessandra Moroni, Head of Human Resources and Organization Area, Piazza Leonardo da Vinci 32, Milan (MI), tel. +39 02 23992153, email: alessandra.moroni@polimi.it. Data will also be processed by other authorized and duly instructed parties in compliance with applicable law.

Data Protection Officer and Contact Points

Email: privacy@polimi.it.

Purpose of Processing, Legal Basis, Categories of Data, and Retention Period

For the purposes of applying European and national legislation (EU Reg. 679/2016, hereinafter "EU Regulation"), please note that your personal data will be used for the following purposes:

Purpose of Processing	Legal Basis	Categories of Personal Data	Retention Period
Purpose 1 Participation in initiatives and activities related to COP, held in person or online.	Public interest (Art. 6(1)(e) EU Regulation)	<ul style="list-style-type: none">• Identification data;• Contact details;• Tax Code;• Affiliation and job position;• Professional data (e.g., education, qualifications).	Data will be retained for 5 years from the date of the activities.

Purpose 2 Statistical, preservation, and archiving purposes.	Public interest (Art. 6(1)(e) EU Regulation)	<ul style="list-style-type: none"> • Identification data; • Contact details; • Personal data; • Affiliation and job position; • Professional data (e.g., education, qualifications). 	Data will be retained indefinitely, in compliance with principles of transparency, lawfulness, proportionality, and minimization.
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Nature of Data

Providing the requested data for Purpose 1 is mandatory. Failure to provide such data will make it impossible to guarantee the services/activities.

Processing Methods

Processing for the above purposes may be carried out on paper or digitally, manually and/or using electronic or automated tools, including in-house databases (e.g., Microsoft Forms). Data will also be stored in paper and digital archives indefinitely due to transparency obligations and proper functioning of public administration. Access to data is restricted to duly authorized personnel.

Categories of Recipients

For the indicated purposes, data may be disclosed to public or private entities, or to companies/persons providing services on behalf of the Controller. Specifically, data may be transmitted to service providers necessary for the initiative, formally appointed as Data Processors under Art. 28 of the EU Regulation. Data may also be disclosed to third-party sponsors for their purposes within the initiative or similar events. Finally, personal data may be communicated to other public administrations, including in anonymized form, for institutional procedures, and to all public entities where disclosure is mandatory under EU law, national law, or regulations, as well as to insurance entities for accident-related procedures.

Transfer to Non-EU Countries or International Organizations

Personal data will be processed within the EU. If, for technical and/or operational reasons, it becomes necessary to use entities located outside the EU or transfer data to cloud systems outside the EU, processing will comply with Chapter V of the EU Regulation and be authorized under specific EU decisions. All necessary safeguards will be adopted to ensure full protection of personal data, based on: a) adequacy decisions for third countries issued by the European Commission; b) appropriate safeguards provided by the recipient under Art. 46 of the EU Regulation; c) adoption of binding corporate rules.

Data Subject Rights

As a data subject, you may request at any time from the Controller:

- confirmation of whether personal data concerning you exists;
- access to your personal data and related information;
- rectification of inaccurate data or completion of incomplete data;
- erasure of personal data (where one of the conditions in Art. 17(1) applies and subject to exceptions in Art. 17(3));
- restriction of processing (where one of the conditions in Art. 18(1) applies);
- anonymization or blocking of unlawfully processed data, including data not required to be retained for the purposes for which it was collected or subsequently processed.

You also have the right to object, in whole or in part, on legitimate grounds, to the processing of personal data concerning you, even if relevant to the purpose of collection.

These rights may be exercised by contacting privacy@polimi.it.

If you believe your rights have been violated by the Controller and/or a third party, you have the right to lodge a complaint with the Data Protection Authority and/or another competent supervisory authority under the EU Regulation.

Milan, January 2026.

This privacy notice has been translated into english with the support of AI tools. The official and legally binding version is the italian text. In case of discrepancies, the italian version shall prevail.