



POLITECNICO
MILANO 1863

**DEADLINE: Monday 20th of September 2021 at
12 noon (Italian time)**

Rector

Having regard to Law 9.5.1989, no. 168;
Having regard to Law 30.12.2010, no. 240;
Having regard to the Decree of the Ministry of Education, University and Research (MIUR) entitled "Reorganisation of Specialisation Schools in the field of protection, management and promotion of cultural heritage" of 31/01/2006;
Having regard to the Statute of the Politecnico di Milano issued with Rector's Decree 623/AG of 23/02/2012;
Having regard to the new Regulations of the Specialisation School of Architectural and Landscape Heritage, issued with Rector's Decree no. 1871, Ref. no. 37478 of March 3rd 2020
Having regard to the Resolution of the Council of the Specialisation School of Architectural and Landscape Heritage of 24/05/2021, which approves the Degree Programme for the academic year 2021/2022 and 1st of July 2021 approving the text of the call for applications and selection criteria;
Having regard to the resolution of the Council of the Department of Architecture and Urban Studies of 10/06/2021 which approves the Degree Programme for the academic year 2021/2022 and 13th of July 2021 which approves the text of the call for admission and selection criteria;
Having regard to the resolution of the Academic Senate of 21/06/2021 approving the Degree Programme for the academic year 2021/2022 and 19th of July 2021 approving the text of the call for applications and selection criteria;
Having regard to the resolution of the Board of Governors of 29/06/2021 approving the Degree Programme for the academic year 2021/2022 and 27th of July 2021 approving the text of the call for applications and selection criteria;

DECREES

Art. 1 (establishment)

The selection procedure to the Specialisation School of Architectural and Landscape Heritage at Politecnico di Milano for the academic year 2021/2022 is announced.

The maximum number of applicants who may be admitted for the academic year 2021/2022 is 20.

Art. 2 (Admission requirements)

The selection procedure is open to Italian and foreign citizens who hold a Laurea obtained under the systems predating Ministerial Decree 3.11.1999, no. 509, or a Laurea Specialistica obtained in accordance with Ministerial Decree 3.11.1999, no. 509, or a Laurea Magistrale obtained in accordance with Ministerial Decree 22.10.2004 no. 270, or an equivalent academic qualification obtained abroad, which is comparable in terms of duration and content to the above mentioned Italian qualifications and recognised in advance by the selection committees for the relevant degree classes.

The selection procedure is open to graduates of the Laurea in "Architecture" from under the old educational system predating Ministerial Decree 509/1999 and those of the Laurea Specialistica courses or corresponding Laurea Magistrale courses which fall into class 4/S "Architecture and Building Engineering", under Ministerial Decree 509/99, and LM-4 "Architecture and Building Engineering - Architecture", under Ministerial Decree 270/04 respectively considered reference classes, with full recognition of the 300 credits earned.



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The selection procedure is also open to graduates of the following second-level degree courses (Laurea Specialistica or corresponding Classes of Laurea Magistrale):

-2/S "Archaeology", LM-2 "Archaeology";

-10/S "Conservation of architectural and environmental heritage", LM-10 "Conservation of architectural and environmental heritage";

-12/S "Conservation and restoration of historical and artistic heritage", LM-11 "Conservation and restoration of cultural heritage";

- 95/S "History of Art", LM-89 "History of Art".

The school may also admit those who hold a degree, obtained at a foreign university, which is equivalent to the Laurea Magistrale in the degree classes listed above. The equivalence of the qualification obtained abroad shall be declared, for the sole purpose of enrolment, by the School.

In the case of a foreign qualification, applicants must submit the documents necessary to enable the relevant selection committees to decide on the validity of the qualification obtained abroad for these purposes, i.e:

- a qualification issued by a country outside the European Union:

Declaration of value (*Dichiarazione di Valore*) issued by the diplomatic representative of the country to which the qualification system refers

or

Diploma Supplement in English

or

Documentation in Italian or English deemed suitable by the selection committee and the offices.

- a qualification issued by a country within the European Union:

Diploma Supplement in English

or

Documentation in Italian or English deemed suitable by the selection committee and the offices.

Applicants who do not hold one of the required qualifications as of the deadline specified in this call for applications may also apply for the Specialisation School. Their qualification for admission must be obtained and submitted by the starting date of the School's teaching activities, without which they will lose the right to admission. In this case, admission is to be considered conditional.

For the academic year 2021/2022, the qualification required for enrolment must be obtained by 31st of October 2021 at the latest.

Art. 3
(How to apply)

Any applicant who meets the requirements set forth in art. 2 may apply through: Richieste di ammissione > Ammissione a procedure di selezione [Requests for admission > Admission to selection procedures], available from the Politecnico di Milano's Online Services.

To access this application, the applicant must first register and enter their personal information by following the instructions available at the following link: www.polimi.it/servizionline

The application, complete with required attachments, must be finalised and submitted no later than 12 noon (Italian time) on 20/09/2021 or it will be inadmissible.

Completion of the online application is equivalent to submitting an application for participation in this call for applications, and implies acceptance of its contents.

Once the application has been finalised and submitted, it may no longer be modified.

It may be possible, by the above deadline at the latest, to withdraw an application and submit a new one.

In all the above cases, it is the applicant's responsibility to ensure that the procedure has been successfully completed.



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Applications that are not finalised and submitted, or which do not include the documentation detailed in this article, will not be considered valid and the applicant will be excluded from the selection procedure.

Applicants must attach the following documents to their application form:

- for qualifications obtained at **foreign institutions**:
the academic qualification held and required for admission to the specialising course, obtained at a foreign university, specifying: date of completion of the qualification (or estimated date of completion, if the qualification has not yet been completed), university at which it was obtained, official duration of the course of studies, as well as all documents which may assist in the recognition and assessment of the validity of the qualification, for the sole purpose of admission to the specialising course;
- for **qualifications obtained in Italy**:
self-certification of the academic qualification held and required for admission to the specialising course, obtained at an Italian university, specifying: date of completion of the qualification (or estimated date of completion, if the qualification has not yet been completed), university at which it was obtained, official duration of the course of studies or academic qualification held and required for admission to the specialising course, as specified in art. 2;
- a curriculum vitae et studiorum, containing the thesis title;
- Applicants may also attach other documents that they believe to be useful for the purposes of assessment of the qualification (e.g. abstract of their thesis, any scientific publications and/or a professional portfolio), up to a maximum of 35MB per attachment.

The personal data requested will be processed in accordance with EU Regulation 2016/679.

Before finalising and submitting the application, the applicant must declare that they have read the information regarding the processing of personal data in administrative processes, which can be viewed on the University's website: www.polimi.it/privacy and the specific information document available at <http://www.ssbap.polimi.it/>
The applicant must consent to the processing of their data for the following purposes:

- verification of the requirements for access to the Specialising Course in Architectural and Landscape Heritage by the authorised staff;
- completion of the relevant selection procedure by the admission committee.

Art. 4 (Selection Committee)

The Selection Committee is appointed by a Rector's Decree.

Art. 5 (Selection procedure)

In addition to the evaluation of the required qualifications, the admission test consists of a telematic **interview** with the committee referred to in art. 4, ascertaining the applicant's general cultural knowledge of the disciplines taught in the school, and their knowledge of a language of their choice between English, French, Spanish and German, and Italian for foreign applicants.

The selection committee may award up to **100 points** in the assessment of each application, **60** of which are for the interview and **40** for the qualifications. The minimum score for eligibility is 60.

The interview will be held on **27th of September at 10 am** in telematic mode, through the university's dedicated platform. The link will be sent out to applicants later.



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Art. 6
(Ranking)

A merit-based ranking will be drawn up according to the results of the interview and the assessment of the qualifications, and will be posted on the School's website <http://www.ssbap.polimi.it/> and the University's website <https://www.polimi.it/corsi/percorsi-di-alta-formazione/scuoledispecializzazione/> as of October 1st 2021. The academic year will begin on **November 1st 2021**.

Art. 7
(Participation and enrolment fees)

Enrolment in the School will involve the payment of the following fees:

- 1) a total contribution of **€3.000,00** for each year, to be divided into two instalments of **€1,500** to be paid as follows:
 - first instalment: by the deadline for enrolment, i.e. **by 31/10/2021**
 - second instalment: **by 30th of April 2022**
- 2) the payment of regional tax, stamp duty and insurance for each academic year attended, for total determined annually, of **€165.59** for the academic year 2021-22 (subject to adjustments to the national and regional regulations in force).

The procedures for enrolment and payment of the administrative and attendance fees, and the relevant forms will be sent out later by the departmental secretary office to the students admitted to the Specialisation School.

Art. 8 (Regulatory reference)

For anything not explicitly mentioned in this call for applications, please refer to the rules contained in the new Regulations of the Specialisation School for Architectural and Landscape Heritage, the Degree Programme of the Specialisation School for Architectural and Landscape Heritage for the academic year 2021/2022, and other legal provisions.

The regulations can be consulted at <http://www.ssbap.polimi.it/> .

In accordance with the provisions of Art. 5 of Law no. 241 of 07/08/1990, and subsequent amendments and additions, the Head of the procedure referred to in this call for applications is **Dr. Fabrizio Buttò**.

This call for applications has been posted on the website <http://www.ssbap.polimi.it/> .

Art. 9
(Information)

For information on the organisation of teaching at the School, please contact the Department of Architecture and Urban Studies, via Bonardi 9, building no. 14, floor -1, Ms. Marilena Mastalli, tel. +39 02/2399.9395 or email: ssbap-dastu@polimi.it .

RECTOR
Prof. Ferruccio Resta